

AUSTRALIAN DIGITAL ECONOMY CONFERENCE

JUNE 16 – 18, 2025

GOLD COAST, AUSTRALIA

WWW.DECONFERENCE.COM.AU



DAY 1 SPEAKER GUIDE

Thank you for joining us as a speaker!

We're looking forward to welcoming you to The Digital Economy Conference. Below is everything you need to ensure a smooth and successful experience on the day.

Calendar Invitation

Please accept your calendar invitation if you have not done so already. If you have not received it, please reach out to amy-rose@deca.org.au

Full DAY Run Sheet

To review the full list of speakers, sessions, and contacts, please refer to the Run Sheet <https://docs.google.com/document/d/1t7LqBt2Om8Gk5fKz56CtmOsCohoCVDqMlyD2Bzr21JM/edit?usp=sharing>

Fireside Chats and Panels

If you are speaking on a panel or fireside chat, please connect with your moderator as soon as possible and ensure your talking points are included in the run sheet.

Speaker Communications

We've set up a WhatsApp group for speaker and crew coordination. Please join here: <https://chat.whatsapp.com/K8TU6zCPRJOBMp1Ma7AyKK>

Speaker Registration

Upon arrival, please visit the registration desk to check in and collect your lanyard. Signage will clearly indicate where speakers should register.

Time Management

We are running to a **strict schedule**. Walk-on music and a foldback monitor will be used to help manage transitions between sessions. A member of the team will give you time cues, including a five-minute and two-minute warning to wrap up.

Event Format

The event is structured into four key blocks:

Block 1 – 8:45am - 10:45am

Block 2 – 11:05am - 12:50pm

Block 3 – 1:40pm - 3:00pm

Block 4 – 3:25pm - 5:00pm

Break times

Morning Tea - 10:45am - 11:05am

Lunch - 12:50PM - 1:40PM

Afternoon Tea - 3:00PM - 3:25PM

Stage Flow and Speaker Seating

Please be seated at a speaker table (in front of stage) at the beginning of your block.

You will be called to the stage from this table when it is your turn to speak.

Enter the stage from the left (as you face it) and exit on the right.

All microphones are handheld unless otherwise arranged.

Green Room

A green room is available for speakers. Unfortunately, this cannot be used as a meeting room and speakers only not other delegates. Please refer to the map to find its location:

<https://www.deconference.com.au/map>

Time Management

To keep the day running smoothly, please be seated at least 10 minutes prior to your session at the speakers table.

Support Crew

The Digital Economy Conference team is here to help. For assistance on the day, please head to the registration and help desk or head to the WhatsApp speaker group.

Photography

Professional photos from the event will be shared with all speakers after the conference.

Recap Report

A post-event Recap Report will be published covering all sessions. Last year's report is available here:

<https://deca.org.au/wp-content/uploads/2024/08/Blockchain-Week-2024-Recap.pdf>

Thank you again for your participation. We look forward to seeing you there!